

CF10 RUGBY TRUST

FIFTY-FOURTH MEETING OF THE BOARD OF DIRECTORS

HELD VIA VIDEO CONFERENCE ON

THURSDAY 10 MARCH 2022 COMMENCING AT 7PM

PRESENT

Board Directors: Simon Baker; Andrew Bold; Sally Carter; Steve Coombs; Lynn Glaister (Chair); Huw Jones (Secretary); Simon Jones (from item 5); Derek Redwood (Treasurer) (until item 4)

Observers: Andy Baker

Cardiff Rugby Supporter Advisor: David Allen

Apologies: George Baldwin; Andrew Collins; Martin Hughes; Viv Jones; Claire O'Shea; Dan Taylor; Sion Williams

ITEM		ACTION
1	<p>Chair's introductory remarks and apologies for absence</p> <p>The focus of the meeting was on preparations for the AGM and feedback from the meeting with Cardiff Rugby.</p> <p>The Chair informed the Board that Claire O'Shea would be representing CF10 on BBC Radio Wales the following morning talking about 'Wales v France'.</p> <p>Apologies were noted.</p>	
2	<p>Minutes of the Board meeting held on Thursday 17 February 2022</p> <p>AGREED</p>	
3	<p>Matters Arising and Actions</p> <p>All matters arising were on the agenda.</p>	
4	<p>Annual General Meeting: 24 March 2022</p> <p>The Board was informed that to date only one person had submitted a nomination for the role of Secretary. If no other nominations were received by midnight then that person would be elected.</p> <p>AB confirmed that a specific email address, agm2022@cf10rugbytrust.org had been established for the event.</p> <p>The quorum for the AGM as set out in the Model Rules was 20 people.</p> <p>A letter had been drafted to go out to members with a zoom link. AC had recommended that as it was highly unlikely that 100 people would wish to attend there was no need to use Eventbrite. The letter would go out as soon as possible and members encouraged to attend via social media.</p> <p>The AGM agenda will comprise:</p> <ol style="list-style-type: none">1. An update on progress during the previous year up to 30 September	AC

	<p>2021</p> <ol style="list-style-type: none"> 2. A presentation of the accounts 3. The appointment of a Secretary (to March 2025) 4. A presentation by David Allen, Cardiff Rugby Supporter Advisor 5. An opportunity for members' questions and discussion 	
5	<p>Cardiff Rugby</p> <p>5.1 Meeting with Richard Holland 1 March 2022</p> <p>The focus of the meeting was a discussion about finance and it was useful to have Neil Bryan, Financial Controller, present. The financial situation was still challenging.</p> <p>Interestingly, Cardiff Rugby are aware of which of their players are in the NS38 but are not aware of any of the other players (employed by the other pro clubs) in the NS38. Confidentially surrounds NS38 which is solely decided by the National Coach. It is strange that there is no transparency, scrutiny or accountability of the list, the contents of which has such a crucial impact on the budgets of the pro clubs.</p> <p>The recruitment of Liam Williams and Taulupe Faletau was having a positive impact on the perception of the club from sponsors and perspective players. It was recommended at the meeting that once a Sustainability and Environmental policy was agreed that this should be taken to the Cardiff Rugby board for approval and support.</p> <p>A wish list of requirements for a redeveloped CAP had been drawn up by Cardiff Rugby for consideration by CAC. It had been suggested that this would carry more weight if it had input from supporters (rail-seating; matchday experience; recent survey results etc.). The list would be circulated to the Board and comments collated by SJ.</p> <p>The notes of the meeting would be distributed to members.</p> <p>The next meeting with Cardiff Rugby was scheduled for 5 April at 4pm</p>	<p>SJ HJ/AC LG/AB</p>
6	<p>CAC</p> <p>6.1 CAP Lease and Redevelopment</p> <p>An extension to the extension to the extension has had to be agreed. Capital Law, on behalf of CAC, issued a new lease rather than extend the current lease. Cardiff Rugby are seeking representation/observer status on the PropCo and are awaiting a response from CAC regarding this request.</p>	
7	<p>Working Groups</p> <p>7.1 CF10 Logo – ABa</p> <p>It was agreed that the work undertaken to date on the replacement logo would be formalised for use. With the possibility that a revised Cardiff Rugby logo could be forthcoming in the next year or so there was little point spending a great deal of time on the CF10 logo at the moment.</p> <p>7.2 Influencing the Decision Makers – SJ</p> <p>This group's work would be put on hold for now.</p> <p>7.3 CRFC Heritage Committee – SaC</p> <p>The next meeting of the group was next Thursday. Some progress was being made on a walking tour working with Roath Historical Society.</p> <p>Preparations for the 150th Anniversary of the club was a good opportunity to</p>	<p>AB</p>

	<p>take forward a number of heritage proposals.</p> <p>7.4 Community Development – StC StC had circulated an ‘in principles’ paper on the way forward. The Cardiff Blues Brthers had been particularly helpful. The working group was looking at Summerfest to target various community groups in order to invite them to attend and to see how they could be helped. It was important to develop any community initiatives jointly, if possible, with CR Community Foundation. A meeting would be arranged with Nadine Griffiths.</p> <p>7.5 Communication With HJ standing down it would be helpful to recruit another person to the Twitter Rota. LG would pursue this and identify someone appropriate.</p>	<p>DA/StC</p> <p>LG</p>
8	<p>Finance Report It was reported that funds stood at £1,398.18 (Bank £1,347.37 and Paypal £50.81). The Annual FCA return had been submitted.</p>	
9	<p>Governance Action Plan March 2022 Any issues of concern noted in the plan were discussed above.</p>	
10	<p>Other Identified Business</p> <p>10.1 Membership The Board had received a request from a past member to re-join and receive email correspondence. The Board agreed the reinstatement of membership. In addition the Board decided that a replacement membership card will not be sent to anyone who has lost/damaged their card; this policy would apply to all individuals. Each card has a unique number which requires changes to be made to the database so affecting membership numbers.</p> <p>10.2 Standing Orders The Board had in place standing orders for the conduct of Board members but not the membership in general. At a future meeting it would consider the desirability or otherwise of developing a policy possibly based on the forthcoming Supporters Charter.</p> <p>10.3 Huw Jones This was HJ’s final Board meeting as Secretary. Members offered their heartfelt thanks for his commitment, organisation and expertise in helping CF10 to develop as a professional organisation. The Chair also thanked him for his support to her personally.</p>	<p>HJ</p> <p>AB</p>
11	<p>Date and time of next meeting Thursday 21 April 2022 commencing at 7pm</p>	