CF10 RUGBY LIMITED

MINUTES OF FORTY SIXTH MEETING OF THE BOARD OF DIRECTORS HELD VIA VIDEO CONFERENCE ON

THURSDAY 17 JUNE 2021 COMMENCING AT 7PM

PRESENT

Board Directors: Simon Baker; Andrew Bold; Sally Carter; Andrew Collins; Steve Coombs; Lynn

Glaister (Chair); Huw Jones (Secretary); Simon Jones; Derek Redwood (Treasurer)

Observers: Andy Baker; Viv Jones; Dan Taylor; Sion Williams

Apologies: David Francis; Martin Hughes; Claire O'Shea

ITEM		ACTION
1	Chair's introductory remarks and apologies for absence The Chair welcomed Dan Taylor to his first meeting as an observer. She said that the main item for discussion would be the Cardiff Rugby proposal to appoint a supporter advisor themselves. Apologies were noted.	
2	Minutes of the Board meeting held on Thursday 20 May 2021 AGREED	
3	Matters Arising and Actions 3.1 CF10 Logo – AB AB presented various options for a new logo now that the organisation had a new name. He felt it was difficult to come to any definite conclusions about the way forward as the issue was very much determined by personal preference. He proposed that a task and finish group be established to advise on the way forward. The group would consider: - The principles that needed to be considered and reflected in the logo; - Whether the design brief should be put out to members in a competition. The group would include: Andy Baker; Simon Baker; Andrew Collins and Dan Taylor.	АВ
4	Cardiff Rugby 4.1 Supporter Advisor Following the last Board meeting LG and HJ met with Richard Holland on 15 June to discuss Cardiff Rugby's Supporter Advisor proposal. LG/HJ re-iterated the points made in LG's email to RH of 21 May. Concern was expressed about Cardiff Rugby's 'Supporter Advisor' paper which proposed that the board of Cardiff Rugby would appoint the supporter representative and NOT	

supporters.

This was contrary to guidance issued by the FSA and was contrary to what had happened at the Scarlets. A supporter representative was one appointed by supporters not the club. The person appointed would not be a supporters' representative to the Board but a board representative to the supporters. RH re-iterated that certain Cardiff Rugby board members were opposed to the principle of supporter representation and the paper set out the best way of achieving a way forward. The paper would be considered at their Strategy Day on 16 July.

CF10 requested a meeting with Alun Jones and Andrew Williams to discuss the issue. RH agreed to speak with them but they rejected the request on the basis that the paper was the final version. This was disappointing as the proposal had never been discussed with CF10.

The Chair suggested that the Board needed to decide whether:

- If Cardiff Rugby go ahead with the proposal CF10 should participate in the process;
- If Cardiff Rugby go ahead with the proposal CF10 should not participate in the process;
- Reject the proposal totally, not participate in the process and campaign against it.

Members expressed their concern and disappointment not only about the proposal but Cardiff Rugby's lack of respect for supporters. There was no support for Cardiff Rugby's approach.

However, if CF10 rejected the proposal totally it would probably have lost the opportunity to have anyone on the inside for a generation at least. If the proposal was not rejected CF10 could continue to seek some changes to the recruitment process and enhanced involvement of supporters' groups. In doing this it was essential to retain the credibility of the membership and to explain both the Board's thinking and the way forward to members in order to avoid any reputational damage.

It was agreed that:

- A blog would be drafted setting out the position and CF10's concerns and belief that a supporter director should be selected by the supporters and that we will continue to campaign for a change to the mode of selection.
- An emergency meeting would be held on Thursday 1 July at 7pm to plot a set of actions at each stage of the recruitment process and beyond.

4.2 Financial Situation

Neil Bryan, Financial Controller at Cardiff Rugby attended the meeting between the club and CF10. He said that it was a difficult period as PRB budgets for 2021/22 had not been established and Cardiff Rugby was still unclear how much funding it would receive from the WRU for the services it provided. Crucially, the club was also unaware whether WRU's bid to the Welsh Government for a new loan was going to be successful or not. They had made clear that they could not repay over £1m which was due at the beginning of July.

In terms of cash, they were surviving. The £5m loan and £2.7m WG grant had made a significant difference. They were receiving competition income; season membership sales were buoyant; bars were now open as was the car park; sponsorship income was continuing albeit at a reduced level. The company was

SJ/HJ

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	using furlough extensively and had agreed their approach with HMRC.	
5	CAC 5.1 Lease CAC had offered a 3 year lease to Cardiff Rugby. Under the Landlord and Tenant Act 1954, which provides protected business tenancy, CR has issued a section 26 notice to have the lease extended by 15 years but CAC has disputed the grounds for this. It was believed that CAC are making progress on the ground redevelopment and as this was the case Cardiff Rugby were prepared to accept a three year lease on condition that this did not affect their rights under the 1954 Act. They are currently awaiting a response from CAC. 5.2 Developing a Relationship With the departure of DA, CF10 had no relationship with CAC. It was important to develop a relationship with the RFC Committee and the Management Committee. LG agreed to speak with DA to see if introductions could be made.	LG
6	Working Groups 6.1 Members and Supporters Experience – DR The group was focusing on match-day experience. They had sought comments/information from supporters on social media and collated views. StC had recently circulated a list. Thoughts on practical and achievable priorities should be sent to DR. 6.2 Ensuring Rebrand Used Effectively – StC With the British and Irish Lions tour about to commence, a resource was being put together of Cardiff players who had played for the Lions. Caius College, Cambridge had recently been in touch to say that they will be touring Cardiff during September. They would be firming up their tour following	ALL
	the completion of exams. The group would be discussing detailed proposals with them in due course. 6.3 Influencing the Decision Makers – SJ The group had focused its previous discussion on the topic of 'Supporter Director', many of the issues had been discussed earlier in the meeting. SJ agreed to circulate the notes of the meeting 6.4 CRFC Heritage Committee – SaC The group would be attending Summerfest on 21 August. The book on the	SJ
	history and architecture of CAP would be launched that day. 6.5 Communications Twitter was working well. 6.6 Welsh Language – SW/SB SB reported that he needed to consult AB about what was achievable before identifying areas on the website to be translated into Welsh.	SB
7	Finance Report DR reported that he had received confirmation of the name change and	

	registered office change from the FCA. LG was still awaiting a new mandate from the bank. There had been no transactions during the month and available funds still stood at £1392.56.	
8	Governance Action Plan June 2021 The plan had been updated and the highest risk continued to be the ongoing matter of supporter representation on the Cardiff Rugby board, discussed earlier.	
9	Other Identified Business 9.1 Neil Harries LG reported that the first Secretary of CF10, Neil Harries, was not at all well. Neil had played a fundamental role in the early days of CF10. The board agreed to send him a card informing him that he was in its thoughts.	НЈ
10	Date and time of next meeting Emergency Board meeting Thursday 1 July commencing at 7pm Monthly Board meeting changed to Thursday 29 July 2021 commencing at 7pm	