

CF10 ARMS PARK RUGBY TRUST

MINUTES OF FORTY FIRST MEETING OF THE BOARD OF DIRECTORS HELD

VIA VIDEO CONFERENCE ON

THURSDAY 26 NOVEMBER 2020 COMMENCING AT 7PM

PRESENT

Board Directors: David Allen (Chair); Simon Baker; Andrew Bold; Sally Carter; Andrew Collins; Steve Coombs; Lynn Glaister (Meeting Chair); Huw Jones (Secretary);

Observers: Andy Baker; Gareth Brown; Martin Hughes (from item 7); Simon Jones; Claire O'Shea; Sion Williams;

Apologies: Derek Redwood (Treasurer)

| ITEM | | ACTION |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1 | Chair's introductory remarks and apologies for absence As DA had been feeling unwell, LG agreed to chair the meeting. She said that the focus of discussion would be feedback from the most recent meeting with Cardiff Blues and a discussion about the Board's approach to the Annual General Meeting in March. | |
| 2 | Minutes of the Board meeting held on Thursday 22 October 2020 AGREED | |
| 3 | Matters Arising and Actions Item 4.3 - DR had suggested at the previous meeting that we investigate the possibility of formally changing our official name, 'Cardiff Blues Rugby Supporters Society Limited', following the CBL re-branding. Item 11.2 - DA reported that another member that agreed to proxy shares to CF10. This meant that CF10 was now 8 th on the list of largest shareholders having proxy influence over 42,050 shares. | DR |
| 4 | Cardiff Blues 4.1 Meeting with Richard Holland: 3 November 2020 4.2 Meeting with Richard Holland: 19 November 2020 Discussion at both meetings had been very positive. CBL was making significant progress on the re-branding. Team colours and logos had been agreed in principle and a survey of members had been undertaken to seek their view on some high level principles. This had resulted in over 900 responses and confirmed the direction of travel. It had been reported at the meeting that the Welsh logo would be used on the away kit. The CBL board had requested a timeline for the announcement of the branding and its roll out. This would be considered at a future meeting. A decision on supporter representation on the CBL board was waiting their strategy away-day. | |

| | | |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| | <p>It was understood that CAC Management Committee had recently met and agreed that a MoU between CAC/CBL should be drafted for the lease. The importance of anti-racism had been discussed again and RH had noted that he needed to speak with the CB Community Foundation about plans/activity. The main item for discussion at the last meeting was UK Government funding for sport. Earlier in the day, the UK Government had announced £300 million for sport, including £130 million for rugby. However, the press release had stated that this funding would be 'England only' and funding had already been provide to Wales via a Covid19 guarantee of £16 billion to cover all expenditure. The Scottish Government was urgently seeking clarification about the lack of a Barnett consequential. The funding would be primarily loans with some sports receiving a grant.</p> <p>This was particularly disappointing as the WRU had told PRB that they had been working with the RFU with the latter representing England, Scotland and Wales. The IRFU had received funding from the Irish Government and this would cover all-Ireland.</p> <p>It was proposed that the actual facts be established about the UK Government announcement and whether funding was available from Welsh Government. LG had agreed to contact politicians who were members of CF10 to brief them about the situation and to broker a meeting with CBL. This had been done and a meeting had been held between CBL and Jo Stevens MP, Shadow Secretary of State for DCMS and Kevin Brennan MP who was a member of the DCMS Select Committee.</p> <p>It was recommended to CBL that a political strategy should be developed by the three independent regions on the way forward.</p> <p>In recent weeks it had been clear that CF10 had contributed significantly to the thinking of CBL on a number of issues.</p> | |
| 5 | <p>Cardiff RFC See item 4 above.</p> | |
| 6 | <p>Succession Planning There were no specific issues for discussion. LG reported that she was now regularly attending meetings with RH. DA said that following the completion of his term at the end of March he would 'take a sabbatical' and not attend CF10 meetings for a period of time to enable the new arrangements to bed in and him to consider future involvement.</p> | |
| 7 | <p>Working Groups 7.1 Heritage There had been no Heritage Sub- Committee meeting during the pandemic but SB reported that items were being added to the collection which now numbered over 1600. DA reported that Rod Sheard had agreed to write the foreword for the 'CAP Architectural' book. CAC Management Committee had not discussed funding for the book at its recent meeting. 7.2 Communications Co'S reported that the aim was to publish the next newsletter on 20 December. Contributions were required from the Board as soon as possible. SCo reported that he was advising the Cardiff Blues Brothers on potential sites</p> | Co'S |

| | | |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| | <p>to visit on their trip to Moldova. Gwyn Prescott was advising on WW1 sites. DA commended recent efforts on Twitter.</p> <p>7.3 Welsh Language</p> <p>There were no specific issues for discussion.</p> | |
| 8 | <p>AGM – Virtual</p> <p>Consideration needed to be given to how the Annual General Meeting could be held in March. It was unlikely that the pandemic would be over by then which would limit attendance and disenfranchise some members who were concerned about face-to-face interaction. There was also a need for voting to be put in place for a Chair and up to two members.</p> <p>In order to assist with planning and organisation it was therefore decided that the next AGM would be held virtually on 18 March 2021.</p> <p>This would also have benefit for those living outside Cardiff (including overseas members) being able to join the meeting.</p> <p>AC reported on the options for a virtual meeting and electronic voting. An interactive meeting with members could be held via Zoom. This would cost £12 for the month and there was a limit of 100 people. AC said he had significant experience of using Zoom and was happy to coordinate this. Alternatively, a non-interactive AGM could be held using social media platforms such as Twitter/Facebook to stream the meeting in a similar way to the recent CBL Q&As. This option would give limited interaction although some questions could be asked through the use of the chat box.</p> <p>On balance, the Board agreed that the Zoom option should be used. The option of postal voting was too expensive so the Board agreed that all voting should be done electronically. It could be done live on the night but this would limit voting to those attending the Zoom meeting. It was agreed that this should be done in advance, with instructions on the process being sent out to all members. The results of the ballot would then be announced on the night. A number of examples were tried on the night and the Board requested that a dummy run be undertaken to test the approach.</p> <p>The Board’s Standing Orders for the Conduct of Elections would need to be revised to take account of the above decisions.</p> | <p>AC</p> <p>HJ</p> |
| 9 | <p>Finance Report</p> <p>DR had submitted a report stating that available funds stood at £1505.25 (£1477.93 in the bank; £27.32 with Paypal).</p> | |
| 10 | <p>Governance Action Plan October 2020</p> <p>The risks in the above plan remained largely unchanged but work was required in preparation for the AGM in March as set out in item 8.</p> | |
| 11 | <p>Other Identified Business</p> <p>There were no issues identified.</p> | |
| 12 | <p>Date and time of next meeting</p> <p>Thursday 17 December 2020 commencing at 7pm</p> <p>The date would be kept in the diary and a decision made later on whether the meeting was required or whether it should be cancelled.</p> | |