CF10 ARMS PARK RUGBY TRUST

MINUTES OF THIRTY-FIRST MEETING OF THE BOARD OF DIRECTORS HELD AT CARDIFF ATHLETIC CLUB, CARDIFF ARMS PARK ON THURSDAY 17 OCTOBER 2019 COMMENCING AT 7PM

PRESENT

Board Directors: David Allen (Chair); Simon Baker; Sally Carter; Lynn Glaister; Huw Jones (Secretary); Derek Redwood (Treasurer);

Observers:

Apologies: Andy Baker; Matt Bold; Andrew Collins; Neil Harries; Martin Hughes; Viv Jones; Anthony Lewis; James Lewis; Dan Pearce; Matt Sutton; Sion Williams;

| ITEM | | ACTION |
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| 1 | Chair's introductory remarks and apologies for absence DA said that the main items for discussion were two issues related to CBL: namely CF10's Open Letter and the role description for the proposed Supporter Director. | |
| 2 | Minutes of the Board meeting held on Thursday 19 September 2019 AGREED | |
| 3 | Matters Arising and Actions Item 3 – Issues related to the security of the database had not been progressed to date as AC was currently in Japan. The issues identified would be discussed on his return. | AC/HJ |
| 4 | Membership/Marketing 4.1 Plan 2019/20 Item 5 – VJ had agreed to provide profile photographs for the fantasy league. Item 9 – DP will continue to produce pre and post-match blogs. He will also periodically write blogs on the pathway. This was welcomed. It was important to show that CF10 wasn't just interested in the politics at CAP but primarily activity on the field. Item 11 – DR reported that he had distributed leaflets to a significant number of shops and bars. | VJ/AC |
| | 4.2 Stand Rota LG and HJ had manned the stand for the Edinburgh game; SC and DA will do so for the Munster match. LG reported on the challenges of having a spot under the North Stand. The | SC/DA |

| | biggest difficulty was getting people to stop as 'passing traffic' was moving rather than stationary. There was also the challenge of many people arriving in the ground 5-10min before kick-off and wanting to get to their seats. Even though a reasonable number of new members were recruited, it wasn't considered to be the most appropriate spot. | |
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| 5 | Cardiff Blues 5.1 Meeting with RH 16 September 2019 The note of the meeting would be circulated to members. DA reported that he had spoken with Keith Morgan, Chair of CHC Management Committee and clarified the circumstances surrounding the cancellation of the tripartite meeting. DA said that he had taken the opportunity during the conversation to emphasise that the aim of the meeting was not discuss the details any negotiations but to understand the reasons for the lack of progress over many years and to emphasise the contribution which CF10 could make on behalf of supporters. KM had agreed to come back to CF10 to discuss its thoughts on issues such as: disability access (both wheelchair and unseen); museum; clubhouse; ground layout etc. DA also reported that Mike Brown had stated that Sam Warburton wasn't interested in speaking at the joint Open Meeting to be held with CBL/CBSC in November. It was agreed that the new WRU President, Gerald Davies, would be approached. Following discussion with Martyn Ryan, CBL Company Secretary, it was been confirmed that if a vote occurs at a CBL AGM, CF10's proxy shares will be considered to be 59 votes. 5.2 Supporter Director: Draft Job Description After the last Board meeting, DA and HJ met with CBSC representatives to discuss the Supporter Director role description and process for electing such a person. The aim was to get an agreed supporters' position on the matter. CBSC welcomed the discussion and supported the matter in principle but due to their constitution said they could not be part of the process. The role description has been sent to Alun Jones (copied to Richard Holland). To date, no acknowledgement has been received. It is also understood that CBL have not responded to letters from local MPs who have recommended the need for a Supporter Director role on the CBL Board. | HJ/SB |
| 6 | Cardiff RFC DA said that CFRC were very pleased with the strength of the squad this year. | |
| 7 | Working Groups 7.1 Heritage There had been no CRFC sub-committee meeting since the last CF10 meeting. The Sporting Heritage Conference was being held at Sophia Gardens the following week and CF10 would be making a presentation on Wednesday. The first oral history with John Scott had been published. 7.2 Communications The Newsletter with contributions from colleagues had been successfully published on time. | SC/SB/DA |
| | A communications meeting with actions agreed had been held prior to the | |

| | Board meeting. A separate note would be distributed. | HJ |
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| | 7.3 Welsh Language SB explained that he would identify content which would be helpful to have published bilingually and discuss with SW | SB/SW |
| 8 | Finance Report DR reported that total available funds stood at £1614.21 (£1596.08 in the bank, £18.13 with Paypal). CBL continue to be reluctant to provide copies of the full accounts to CF10. Martyn Ryan had agreed to discuss the matter with DR. | DR |
| 9 | Governance Action Plan October 2019 Immediate issues identified included: 9.1 Database security (discussed at Item 3 above); 9.2 Accounts for 2018/19 9.3 Annual Report 2018/19 DA to send copies of members' newsletter to HJ | AC/HJ DR HJ DA |
| 10 | Other Identified Business 10.1 Video Post-meeting video to be undertaken by DR | DR |
| 11 | Date and time of next meeting Thursday 14 November 2019 commencing at 7pm | |